

## **Internet Governance Forum Support Association (IGFSA)**

### **8th meeting of the Executive Committee**

1 April 2015

#### *Summary Record*

1. The Executive Committee held its eighth meeting on 1 April 2015 via WebEx. The following members and staff were present or participated remotely:  
  
Raúl Echeberría, Chair; Virat Bhatia, Marilyn Cade, Tarek Kamel, Avri Doria, Cheryl Miller, Subi Chaturvedi; Markus Kummer, Kyle Shulman.
2. The meeting noted that there was a majority of the Executive Committee members taking part in the call and that therefore, as required by the Articles of Association, there was a quorum for holding a regular meeting.
3. The following agenda had been circulated prior to the call:
  - a. Adoption of Agenda
  - b. Preparation for Open Call (Outreach and Fundraising)
  - c. Funding Criteria – Various Requests for Funding Support
  - d. Approval of New Members
  - e. Approval of Travel Request to Attend the UNESCO Meeting
  - f. Engagement with UNDESA/ Contribution to UN IGF Trust Fund
  - g. Candidates for Executive Committee
  - h. IGFSA Presence at Forthcoming Meetings/Outreach Events
  - i. Budget and Finances
  - j. Discussion on the US \$ 1 Million Target for FY 2015

The agenda was adopted by the Executive Committee.

4. Preparation for Open Call (Outreach and Fundraising)

A Doodle Poll would be created for a two-week period, starting April 13 to determine an opportune time to hold an open joint sub-committee meeting. It was noted that since it was a not an Executive Committee meeting, no voting would

occur and quorum would not have to be met. It was agreed that at minimum the Chair and the heads of each Sub-Committee, supported by the Secretariat be present at the meeting.

5. Funding Criteria – Various Requests for Funding Support

Members of the IGFSAs Executive Committee in the past few weeks had been approached for funding of travel support for individuals. The secretariat was requested to draft the criteria for such support. The criteria would need to be clear and consistent and should be able to be understood by the broader community. The discussion revealed that it would be difficult to develop criteria for supporting individual travel requests and the suggestion to provide lump sum grants to national and regional IGF initiatives gained some support. The Executive Committee agreed to revisit the issue based on a draft prepared by the Secretariat.

6. Approval of New Members

The following individuals were approved for membership to the IGFSAs:

Elia Armstrong  
Greg Kapfer

The following organizations were approved for membership to the IGFSAs:

Galway Strategy Group  
Internet Matters  
LACTLD

7. Approval of Travel Request to Attend the UNESCO Meeting

The travel request submitted by Markus Kummer, Secretary of the IGFSAs, to attend the UNESCO Meeting on 3-4 March 2015 in Paris, France was formally approved and it was agreed to reimburse his expenses. Markus had sent a note to the EC reporting that his attendance had resulted in an invitation to take part in a panel which allowed him to promote the IGFSAs. He also reported that the information material made available at the meeting had been picked up by many participants. Marilyn Cade and Avri Doria were also attending the meeting and helped promote the IGFSAs.

8. Engagement with UNDESA/ Contribution to UN IGF Trust Fund

It was noted that IGFSAs had not received a response from UNDESA to the clarification query with regard to the vacancy note for a senior consultant at the IGF Secretariat. Tarek Kamel reported that he and Markus Kummer would be present in New York prior to the ICANN Board Meeting to engage with the new UN Assistant-Secretary-General. It was agreed to send a follow up e-mail to UNDESA.

9. Candidates for Executive Committee

The Executive Committee agreed that there was a need to reach out once more to all members to solicit candidatures for Alice Munyua's replacement. An email will be sent out to the membership list with a call for nominations.

10. IGFSAs Presence at Forthcoming Meetings/Outreach Events

It was agreed that the Chairs of the Outreach and Communications Sub-Committees would send out a list of critical events and coordinate outreach. The Secretariat was asked to develop a list of relevant meetings and inform fellow EC members of their whereabouts to coordinate outreach at meetings.

11. Budget and Finances

Current IGFSAs Bank Account Information

CHF Account: 938.83

USD Account: \$190,240.00 Raised

(\$8,000.00 has been used for the IGF Secretariat Consultancy.)

PayPal: \$ 692.61 USD

The IGFSAs Chair called on EC Members to reach out to their networks to create traction to gain donations/membership to the IGFSAs. Exploration into trickle-down PayPal donation mechanism was brought up and will be researched by the Secretariat.

12. Discussion on the US \$ 1 Million Target for FY 2015

It was noted that the \$ 1 million fund-raising target for 2015 might be out of reach and therefore the question was asked whether it might not be counterproductive to post it on the IGFSAs website, as it could be interpreted as an indication of failure. However, the point was made that the target had been communicated after the first EC Meeting in Istanbul and the response should be to intensify the fundraising activities to meet this goal. It was agreed to revisit this issue.

---