

Internet Governance Forum Support Association (IGFSA)

2nd meeting of the Executive Committee Virtual Meeting

Virtual meeting, 23 September 2014

Summary Record

1. The Executive Committee held its second meeting on 23 September by electronic means. The following members and staff were able to take part in the call:

Raúl Echeberría, Chair; Virat Bhatia, Marilyn Cade, Subi Chaturvedi, Avri Doria, , Tarek Kamel, Cheryl Miller; Markus Kummer, Kyle Shulman.

2. The meeting noted that there was a majority of the Executive Committee members taking part in the call and that therefore, as required by the Articles of Association, there was a quorum for holding a regular meeting.

3. The following agenda had been circulated in advance of the meeting::

- a) Adoption of the Agenda
- b) Approval of the Summary Record of the 1st meeting of the Executive Committee
- c) Admission of new Members
- d) Functioning of the Executive Committee and the Secretariat (cf. Articles 9 – 15 and 18 of the Article of Association)
- e) Establishment and membership of subsidiary bodies (e.g. Sub-Committees for Fundraising and Communication & Outreach)
- f) Organization of the next physical and virtual meetings, as necessary
- g) Any Other Business

The agenda was approved as proposed, with the addition of an item for discussion, under Any Other Business, on establishing a calendar of relevance to coordinate opportunities for the Association as they arise.

Approval of the Summary Record of the 1st meeting of the Executive Committee

4. The Summary Record was approved with one abstention (the Chair abstained as he had not been able to participate in the meeting). As agreed

beforehand in online exchanges, the Summary Record will be made available on the IGFSA website.

Admission of new Members

5. In accordance with Article 12 of the Articles of Association, the Executive Committee approved the admission of all new members who had applied for membership after the inaugural General Assembly. The question was asked on what ground membership could be refused. As the criteria for admission are set forth in Article 5 (“Any physical or legal entity may apply for membership if, through their commitment or actions, have proved their attachment to the aims of the Association”) any new application would have to be judged in the light of the above criteria.

Functioning of the Executive Committee and the Secretariat (cf. Articles 9 – 15 and 18 of the Article of Association)

6. Articles 9-15 explained in detail the functioning and competencies of the Executive Committee. While they provide procedures for voting, there was a general agreement that decisions taken by consensus were preferable and voting should be avoided to the extent possible. There was also agreement that for any decision taken by the Executive Committee it was necessary to check whether there was a quorum at that given time.

7. While the Articles of Associations do not provide for functions other than that of the Chair, the question was asked whether there would not be merit of having a Vice-Chair. The Executive Committee agreed that this would enhance the efficiency and decided in principle to create such a position to alleviate the workload of the Chair. A decision on the selection of the Vice-Chair will be taken when all voting Members of the Executive Committee will be present.

8. Article 18 gives the Executive Committee the competence to appoint a Secretary. It also states that the Internet Society will provide the Secretary for a period of one year and perform this service without remuneration and that the duties of the Secretary will be documented in Terms of Reference agreed on between the Association and the Internet Society. The Chair asked Ms. Avri Doria to liaise with the Internet Society’s CFO to formalize this process.

Establishment and membership of subsidiary bodies (e.g. Fundraising and Communication and Outreach Committees)

9. At its first meeting the Executive Committee had taken a decision in principle to set up two Sub-Committees, for:

- Fund-raising; and
- Communication & Outreach.

10. It was agreed to ask for expressions of interest within a 48-hour deadline. Both groups should decide among themselves who should take the lead. Subsequently, they should reach out to the broader IGFSA membership and also include non Executive Committee members. The Sub-Committees could be chaired by non Executive Committee members.

Organization of the next physical and virtual meetings, as necessary

11. It was decided to hold the next face-to-face meeting of the Executive Committee during the MAG meeting/Open Consultations in Geneva on 2 December from 18:30 onwards. The meeting will be held in the Geneva offices of the Internet Society. It was suggested that MAG Chair Janis Karklins should also be invited.

12. The next virtual meeting should be held in the week starting on 20 October. A Doodle poll will be sent out to determine the slot.
