

Internet Governance Forum Support Association (IGFSA)

1st Meeting of the Executive Committee

Istanbul, 5 September 2014

Summary Record

1. The Executive Committee held its first meeting in Istanbul on 5 September 2014. Due to a change of his flight schedule, the Chairman was unable to attend the meeting and asked Mr. Markus Kummer to chair on his behalf. All the other members were present and agreed with this proposal.

2. An agenda had been circulated prior to the meeting. It included the following agenda items:

1. Adoption of the agenda
2. Relationship to the UN IGF Trust Fund
3. Fund-raising
4. Next meeting
5. Any other business

The agenda was approved as proposed.

3. The meeting discussed how much of the IGFSA fund should be given to the UN IGF Trust Fund. There was a general agreement that 50% would be an absolute minimum and some members held the view that as much as 75% or more should go to the UN. However, others urged flexibility to allow reacting to unforeseen circumstances. There was also a common understanding that the IGF should be seen as a process that includes all the regional and national IGF initiatives.

4. The meeting was told that a payment mechanism would be set up as soon as a bank account was opened. This should happen in the second half of September. The discussion then focused on fund-raising and on the need to produce FAQs that would help approaching potential donors. Right now was a window of opportunity as towards the end of the budget year many corporations had some “left over” funds they were keen to spend, so that the budget line in question could be maintained at its current level.

5. The Executive Committee agreed on the following group objectives:

- raise USD 100000 by the end of the year
- raise USD 1 Million by November 2015 (i.e. prior to the Brazil meeting).

6. The Executive Committee agreed to set up the following sub-committees:

- Sub-Committee for Fund-raising

- Sub-Committee for Communication & Outreach.

7. There was a proposal by one IGFSAs member to engage in fund-raising against remuneration (that is to retain a certain percentage of all funds raised). There was a general reluctance to go ahead with such a proposal. However, one member held the view that this proposal should not be dismissed without giving him the chance to present his ideas.

8. The meeting also touched on the membership dues for legal entities. It was suggested raising the fees, in particular for big corporations. The dues could be left at USD 100 for small organizations, but raised up to USD 1000 for multinational corporations. No decision was taken in this matter.

9. The Executive Committee asked how the Internet Society planned to provide the secretariat services for the Association. It agreed to convey the message that Mr. Markus Kummer be retained on a contractual basis to be the Secretary, responsible for carrying out the Association's operational tasks.

10. It was agreed to hold regular calls and to meet physically during Open Consultations/MAG meetings. A first call will be held during the week starting on 22 September at a time slot to be agreed by a doodle poll.

11. The Executive Committee authorized Mr. Tarek Kamel, and Mr. Markus Kummer to open a bank account and give them provisional collective signatory powers for financial transactions, as necessary. It was understood that these arrangements could be changed at any time by the Executive Committee.¹

Geneva, 17 September 2014

Signed:

The Chairman

For the Secretariat

Raül Echeberría

Markus Kummer

¹ This authorization was agreed upon subsequently on the basis of a written procedure. The decision was taken unanimously and completed on 16 September 2014.